



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMORANDUM

DATE: August 19, 2021
TO: Oshkosh Public Library Board of Trustees
FROM: Jeff Gilderson-Duwe, Library Director
RE: 2022 Library Operating Budget

This month's packet includes a proposed 2022 operating budget. The budget proposal has been submitted to the Oshkosh City Manager for review. On September 16, 2021, I will meet with the City Manager and the City Finance Director to discuss the proposal. After that meeting, if necessary, I will submit a revised proposal for Library Board consideration at its September 30, 2021 regular meeting. A discussion of the features of the budget proposal is below:

Expenditures:

Total Proposed Expenditures: \$ 3,926,400

Personnel: Total budgeted wages and fringe benefits expenditures are projected to increase by \$44,100 (1.5%) compared with the amount budgeted for 2021. The most notable element in personnel costs is a projected 24% increase in health insurance premiums.

Contractual Services: Proposed expenditures for contractual services are increased by \$24,000 (5.64%). This proposed increase is driven mainly by an increase for cloud-based computer services in order to support implementation of a new SirsiDynix customer engagement module, a social media management platform, and a meeting room scheduling program.

Sundry Fixed Charges: This section mainly covers various types of insurance carried by the City on behalf of the Library. At the time of budget submission, 2022 estimates for these coverages had not yet been received. We have entered 2021 budgeted amounts here, however these will likely change by the time the Library Board sees a final proposed budget at the September meeting.

Revenue:

Total Non-Levy Revenue:	\$ 1,028,800
Total Levy Request:	\$ 2,897,600

Non-Levy Revenue: Winnebago County revenue in 2022 is projected to increase by \$129,600 over the 2021 level. This increase can be traced to a unique pattern of use of Library resources during the 2020 pandemic by township residents outside of the City of Oshkosh. In 2023, I expect county funding to drop down closer to the 2021 level, based upon a return to a more typical pattern of Library use by city and county residents.

Levy Revenue: The proposed levy request for 2022 is in increase of \$ 124,900 (4.5%) over 2021.

"A Library in Every Life"